

## Application for Carer's Parking Permit

Please read all conditions overleaf and answer all questions below before signing and submitting this application.

This permit should be applied for/or on behalf of the person in receipt of care.

\* Application for Carer's Permit:

\*Renewal of Carer's Permit:

### **\*\*Care Recipient**

Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Eircode: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_

### **Carer's Details**

Name/Organisation's Name: \_\_\_\_\_

Location care required \_\_\_\_\_

\*\*\* Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

I declare that I have read the conditions and that the above information is true.

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **The following must be submitted by the applicant with the application**

- **Confirmation of Care recipient's place of residency (or in the event of a minor, parent / guardian proof of residency). *See acceptable proof below.***
- **Letter from Care recipient's doctor or proof of care required.**
- **Confirmation of Carer's status (receipt of Carer's allowance / benefit / HSE / letter from care provider organisation).**

### **Proof of residency documents**

- Utility Bills (Gas, ESB, etc.)

\* In the event that more than one Carer's permit is required a separate application should be submitted per Carer

\*\* In the event of a minor the parent/guardian details are required as proof of residency

\*\*\* In the event of an application query we may need to contact you

# Permit Conditions

## WHO IS ENTITLED TO APPLY FOR A CARER'S PARKING PERMIT?

A person who requires care in their residence, and who resides in a pay and display parking area, may apply for a Carer's Parking Permit.

The permit may be used by the person who visits, calls or makes a stay with the resident for the purpose of ongoing regular care for a medical illness.

### **Eligibility for a Carer's Parking Permit is provided for in the 2021 Control of Parking Bye Laws Part IV Bye Law 27**

*'A Carer's Parking Permit will be issued to an individual who is in receipt of a Carer's Benefit or Carer's Allowance for the purpose of providing care and assistance to an occupier of a dwelling which is located in a Pay and Display Zone'.*

The Carer's Parking Permit entitles the Carer to park free of charge and without a time limit in the disc parking area indicated on the permit.

A **"Resident"** is defined as "a person who satisfies the Council that his/her normal residence is situated on a street in a residential parking permit zone".

A **"Carer"** is a person who is providing care to a Resident who requires on-going regular care of a chronic illness.

A **"Carer's Permit"** is a parking permit issued by South Dublin Parking Services (SDPS) on behalf of South Dublin County Council, that is issued in cases where the applicant (individual or organisation) satisfies the Council's criteria for a **"Carer"**.

## Supporting Documentation

1. **Resident/Applicant** must submit a copy of a current (i.e. dated within the last 3 months) proof of residency, showing name and address. e.g. utility bills, financial statements, tenancy agreement, or other documentation acceptable to the Council, (Non-domestic bills and mobile phone bills are not permissible).
2. Letter of confirmation from the resident's doctor which must state that the resident requires ongoing regular care due to a chronic illness.
3. The **Carer** must submit a copy of their current **Insurance Certificate** in their name, with their vehicle registration number. If the vehicle is registered in the name of a company, you must supply a copy of the current insurance certificate for the vehicle **AND** a letter from the company, which must state that you, the Carer, are employed by them and that you have habitual use of the vehicle.

## Conditions

1. A Carer's permit may be issued by SDPS to a resident for non-resident family member(s)/nominated person(s)/carer(s) who act as voluntary Carer for a resident who resides in a Pay and Display area and who requires on-going regular care for a chronic illness.
2. The display of a valid parking permit, as specified in the 2021 Control of Parking Bye Laws, is the responsibility of the Carer.
3. A Carer's parking permit shall be valid for a period of one year from the date of issue.
4. The issue of permits shall be at the discretion of SDPS.

5. There is no provision in the 2021 Bye-Laws to provide Carer's Parking Permits to volunteers for Meals on Wheels Service. However, South Dublin County Council (SDCC) is cognisant that this service assists people to remain living at home and it is with this in mind that SDCC would like to accommodate this and similar services and will assess applications on a case-by-case basis.
6. SDCC envisage these permits being physical permits which will contain reference numbers, identifiable to the specific area, contain a watermark and will be managed by SDPS on behalf of SDCC.
7. The renewal of the parking permit shall be the sole responsibility of the holder of a parking permit i.e. the Resident.
8. The Carer's parking permit must be renewed within the renewal period, which ends 28 days after the date of expiry. A subsequent request for renewal will be dealt with as a new application. Fixed charge notices (i.e. fines) issued 28 days after the expiry of a permit will be valid.
9. If the Carer's vehicle to which the permit relates is changed/replaced, you must notify SDPS and apply for a new permit submitting relevant documentation for the new vehicle.
10. Where the Resident to whom the Carer's permit is issued ceases to reside at the address specified, they must notify SDPS forthwith.
11. SDPS will cancel and withdraw or refuse to renew any Carer's parking permit where it establishes that the permit holder has obtained the permit by inaccurate information/ documentation being supplied.
12. Please note, in the case of rented property, the property must be registered in accordance with the Housing (Regulation of Rented Houses) Regulations, 1996 and the Residential Tenancies Act, 2004.
13. Possession of a Carer's parking permit does not always guarantee the holder a parking space within the Pay & Display area.
14. Parking spaces on your street are not reserved and may be used by anyone. This includes fixed term Pay and Display ticket holders.

***Please note Carer's Parking Permits are linked to the Resident's address  
and linked by the Carer's car registration number***

***Any abuse of these permits will result in cancellation of the permit and may affect further applications***